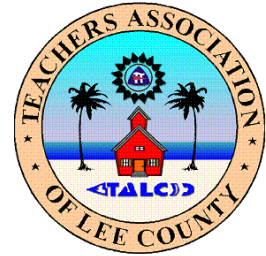


Teachers Association of Lee County
6830 International Center Boulevard
Fort Myers, FL 33912
239.275.TALC
www.islandcoast.org/talc



2025 TALC Election - Voting Instructions

The 2025 TALC Election ballot will open for voting Wednesday, March 12th **at 6:00am, and end Thursday, March 13th, at 6:00pm.** **Please read these instructions before you vote.**

NOTE: The website is user-friendly, and voters should be able to complete the vote within one minute.

Steps to voting

- 1) **Review the 2025 TALC Election Candidate Biographies** - you can find these on the Island Coast-TEA (TALC) website <https://www.islandcoastfea.org/talc>, or on the ballot itself (click "details")
- 2) Open email with ballot login credentials (received 3/12/24)
- 3) Click on link inside email to go to voting website (ballot)
- 4) Enter your DID (Username) and Password (found in email), on E-Ballot Login Page
*Don't let your password "autofill" – enter it manually.
- 5) Make voting selection, then click "NEXT" tab
- 6) Confirm choice selected and check "Participant Consent" box, then click SUBMIT tab
- 7) Confirmation page will display, and you may "view your receipt" from this page
- 8) Click "Logout"

Accessing the Ballot and your Login Password:

Wednesday, March 12th you will receive an email from Carolyn Hutto, TALC Elections Chair (see below)—You may receive the email prior to 6am, however, **voting will not open until 6am.**

Email will contain this sender information:

From: talcelections@islandcoastfea.org

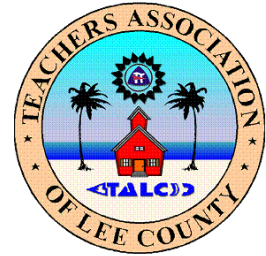
Subject line: LCSD 2025 TALC Election: Voting Opens @ 6am!

NOTICE: This message originated outside of the District's network and MAY BE A SCAM. Please do not share personal information unless you are certain of the authenticity of the message.

NOTE: Although you will see this red "NOTICE", this email is legit. This red notice is automatically generated because the email originates from Votenet, although it is created by the TALC Elections Chair, Carolyn Hutto.

In this email you will **receive the voting link and your password**. You must open this email to get your password to vote. You will need to **copy & paste** OR **make note of your password** and enter it manually, then then click on the Website link to go to your eballot.

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Login Credentials

USER ID:

Your user ID is your **DID#** (if you do not know your DID, you need to find out from your principal's secretary). Carolyn Hutto cannot give you your DID.

PASSWORD:

Your password can be found in the email that you receive the morning of March 13th, with the subject line: LCSD 2025 TALC Election: Voting Opens @ 6am!

Troubleshooting - Ballot Access

IF you receive a message that you have no ballot, please try again and be sure to CLEAR your password if it fills automatically --- **You will need to type or copy & paste your password.**

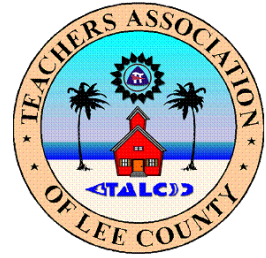
If for any reason you are not able to access the ballot by using the link provided, please use the actual website address: <https://eballot4.votenet.com/TALC>

Remember, you need your password from the **email you receive on 3/12/2024** from talcelections@islandcoastfea.org, which is generated by Votenet BEFORE you can vote!

Please try and troubleshoot BEFORE emailing Carolyn Hutto. This is the primary reason why a voter is unable to access their ballot. Once you have tried troubleshooting, then email Carolyn Hutto @ talcelections@islandcoastfea.org

Be sure to include your Legal Full Name and your DID for identification purposes in your email to Carolyn.

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E-Ballot Login Page

Step 4

Teachers Association of Lee County



Welcome to the TALC Voting Center. To access your ballot please enter your **DID as your Username**, and use the **Password provided in the email you received** from Votenet, with the subject line: LCSD 2025 TALC Election Vote: Voting Opens @ 6am, March 12th and closes March 13th @ 6pm!

Please contact Carolyn Hutto at talcelections@islandcoastfea.org for any questions or concerns regarding the voting process during the hours of 6am-4pm, March 12th & 13th.

Step 5 2025 TALC Election Vote

Open until March 13, 2025 6:00 PM (GMT-05:00) Eastern Time (US & Canada)

Page 1 of 1

TALC Vice President (Your vote is optional. Please vote for only one choice.)

- Candidate Name
- Candidate Name

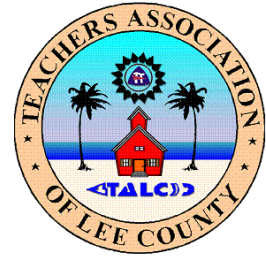
details

details

To view each **Candidate's Biography** on the ballot, click "**details**" next to each candidate's name, or the **Details** tab on the right, and it will open the candidate's Biography in a pdf.

Step 6

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2025 TALC Election Vote

Open until March 13, 2025 6:00 PM (GMT-05:00) Eastern Time (US & Canada)

[Review your selections below](#)



TALC Vice President

Your candidate selection will display here

[edit selection](#)

Last opportunity to edit ballot before submitting.

Participant Consent

I declare that I have examined my selections and believe that my selections are complete and correct. I consent to have my selections transmitted to a secure database for tabulation. I understand that once I cast my vote by clicking "submit", I cannot make further changes.

Submit

--Once you have made your selection, you are required to check the "Participant Consent" box. *Be sure to read this statement – **you cannot make further changes once you submit.**

--Then click "Submit"

Step 7

2025 TALC Election Vote

Open Until March 13, 2025 6:00 PM (GMT-05:00) Eastern Time (US & Canada)

Your selections have been successfully transmitted



Your Selections

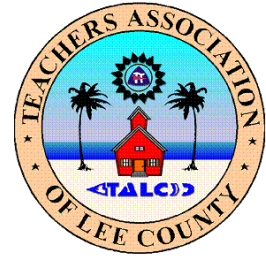


Received



You will see the "Confirmation Page" after you submit your ballot.

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Confirmation#: 7460253213934894
Date: March 07, 2025
Time: 4:39 PM (GMT-05:00) Eastern Time (US & Canada)



Step 8
Logout



Optional: To view your "Official e-Receipt" click on "View Receipt" and you will see this.

You will be able to access the website from any computer (at school or at home).

If you should encounter any problems, please email Carolyn Hutto at talcelections@islandcoastfea.org

Do not email anyone other than Carolyn Hutto, TALC Elections Chair. She is the only one that will be able to assist you with any ballot issues, **after you have confirmed that it is not user error**. It is recommended that all voters attempt to login to the voting website on Wednesday, March 12, 2025. This way if there is a problem, she will have time to rectify the situation before the ballot closes. If you attempt to login on Thursday, March 13th, after 4:00 pm and have trouble, it will be very difficult to fix the problem in time. Please plan accordingly.

Thank you in advance for voting!